



**AFTER SCHOOL ADVENTURES
CHILD ENROLLMENT FORM 2020-2021**

Welcome to the Langford Farms Club, After School Adventures Program. The ASA afterschool program runs during the school year and continues through summer with the ASA (All Summer Adventures), Summer on the Farm camp program. To register, please fill out the registration and emergency form.

CHILD INFORMATION:

Child's Name: _____ Date of Birth: _____ Age: _____
 Street Address: _____ Telephone: _____ Sex: M / F
 City, State, Zip: _____ Grade Entering Fall 2020: _____
 School Attending: () Andrew Jackson () Lakeview Elementary () Mt. Juliet Elementary () W.A. Wright Elementary

PARENT/GUARDIAN INFORMATION:

Parent/Guardian Name: _____	Parent/Guardian Name: _____
Relationship to Child: _____	Relationship to Child: _____
Street Address: _____	Street Address: _____
City, State, Zip: _____	City, State, Zip: _____
Cell Number: _____	Cell Number: _____
Work Number: _____	Work Number: _____
Email Address: _____	Email Address: _____

If there are any custody agreements, court orders, or restraining orders pertaining to this child please contact the program director to discuss. Copies may be necessary to have on file.

NEW FAMILY REGISTRATION FEE: \$50/family

TUITION RATES: (20% discount for siblings)

Full-Time Rates: _____\$85/week

***Part-time options may be available depending on space. Priority will be given for full-time.**

M/W/F: _____\$75/week
T/Th: _____\$55/week

PAYMENT METHOD: Payments will bill every Monday for the current week. The following billing information must be provided which authorizes Langford Farms to make charges to your account. Resolution of declined payments, including any fees, must be completed within 2 days in order to continue participation in the program.

DEBIT/CREDIT CARD:

Name on Card _____
 Card # _____
 Exp. Date _____ CVV# _____

ELECTRONIC FUNDS TRANSFER: __Checking __Savings

Bank Name _____
 Name on Account _____
 ABA# _____ Acct# _____

Signature _____



LANGFORD FARMS CLUB
2020/21 Emergency Form
 (one form per child)



Child's Name _____ Birthdate _____
 Mother's Name _____ Cell Phone _____ Work Phone _____
 Father's Name _____ Cell Phone _____ Work Phone _____

Medical:

Is there any reason to restrict the child from any activity? Y / N
 If yes, please explain _____

Does the child have any physical or emotional conditions requiring special attention by camp staff? Y / N
 If yes, please explain _____

Are there any situations that can cause your child to become upset or create anxiety? Y / N
 If yes, please explain _____

Do you have any behavior management suggestions for your child? _____

Is the child on any medications (prescribed or O-T-C)? Y / N
 If yes, please explain _____

Does the child have any known allergies or dietary restrictions? Y / N
 If yes, please explain _____

Health Insurance Information:

Insurance Company _____ Policy Holder's Name _____
 Policy Group Number _____ Doctor _____ Number _____

Emergency Contact and Authorized Persons:

In addition to the persons listed above, only these individuals listed below have authorization to care for my child in the event of an emergency or be available for drop-off/pick-up. All individuals listed below should be prepared to show identification to staff. Your child will not be released to anyone other than these individuals without written permission.

Name	Relationship to Child	Emergency Contact Y / N	Phone Number	Drop-off ✓	Pick-up ✓

Authorization for Emergency Medical Care:

I hereby give my authorization to the Langford Farms Club to contact a doctor or an emergency medical provider, and for the doctor, hospital or medical service to provide emergency medical care for my child listed above should an emergency arise. I accept all expenses necessary for emergency treatment.

Signature of Parent or Guardian _____ Print _____ Date _____



AFTER SCHOOL ADVENTURES ENROLLMENT INFORMATION



Schools Serviced: We pick up daily from the following area schools:

Andrew Jackson Elementary Lakeview Elementary Mt. Juliet Elementary W.A. Wright Elementary

Tuition and Payment: Weekly fees are due in advance on Monday of the current week. Payment can be made in advance or will bill automatically each week. All accounts must have payment information on file. A late fee of \$10 will be assessed on Friday for any past due account. All accounts must be current within 2 weeks, including any late fees and fees associated with attempts to collect payment, or your child will be suspended from the program until full payment has been made.

Attendance: Tuition is based on enrollment not attendance. After school charges are due each week that is not a scheduled school break. We do not charge tuition during the fall, winter, or spring breaks, however, unscheduled days out of school, including weather closures, will not be discounted or refunded and payment is due in full for the week.

Additional Charges: Camp days are available for most school closures including scheduled breaks, holidays, stockpile days, etc., however you must sign up in advance to attend. If you sign up and do not attend, you will be billed the camp rate based on what you signed up for. If you attend but did not sign up, the drop-in billing rate will be charged. Families must not have an outstanding balance to be able to attend school out days.

- Early dismissal from school: \$10/day
- Additional non-school camp day \$20/day
- All day camp \$40/day
- All week camp \$170/week
- Drop-in rate \$50/day

Dates Open for All-Day Camps: (Subject to change)

August 6	December 28-30
October 5 - 9, Fall Break	Monday, January 4
November 3	Monday, January 18
November 23-24	Monday, February 15
December 21-23	March 8-12 Spring Break

Dates Camp Program Closed: (Subject to change)

September 7, Labor Day
 November 25-27 Thanksgiving Holiday
 December 24-25 Christmas Holiday
 December 31/January 1, New Year's Holiday
 April 2, Good Friday

Program Schedule: We follow the Wilson county school calendar for school closings, fall, winter and spring breaks, and summer vacations.

Hours: We are open until 6:00pm during the school year. During vacation weeks and scheduled days off we are open from 7:00am to 6pm unless communicated otherwise through group email or text message. A late fee of \$1.00/minute will apply for parents picking up later than 6:00pm. You may pay the late fee on arrival or it will be added to your account.

Enrollment and Withdrawal: Enrollment is ongoing throughout the school year based on availability. Any adjustments to participation in the program must be made, in writing or via email, at least 1 week in advance. Payment is required during that time.

Program Safety Protocols:

During after school we will emphasize teaching and reinforcing frequent hand washing, sanitizing, and covering coughs and sneezes among children and staff. Children will wash or sanitize before and after snacks, when entering and exiting a room, when coming from and going to outdoor areas, etc. All staff wear masks in indoor areas. Tables and chairs will be spaced at 6' where possible and social distancing will be enforced when indoors. Depending on the level of infection in the community masks may be required indoors for children. Additionally, we will clean, sanitize and disinfect frequently touched surfaces as identified by the CDC, on a regular basis throughout the day. While weather permits, we will spend as much time outdoors as possible. Masks are required on the bus during transportation to the club.